

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, September 22, 2014**

MINUTES

1. Call to order

The September 22, 2014 regular meeting of the Village Board of Trustees was called to order at 6:31 p.m. by Village President Diane Wiedenbeck.

2. Determination of quorum and that the agenda was properly posted.

It was determined that a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Village Board members present were: Jack Henrich, Ed Lemay, Harvey Potter, Dave Wallace and Village President Diane Wiedenbeck. Trustee Rebecca Ninke arrived at 6:33 p.m. and Trustee Jennifer Pickel arrived at 6:39 p.m. Staff present were: Clerk Treasurer Deb Winter, Administrator Matt Giese, Chief of Police Chris Hughes, Village Planner Erin Ruth, Director of Parks, Recreation & Forestry Sean Brusegar and Village Attorney Leighton Boushea. There was 1 citizen in attendance.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

5. Discuss and consider the minutes of the Village Board meeting on September 8, 2014.

Motion by Lemay to approve the minutes of the Village Board meeting on September 8, 2014 with one correction, seconded by Potter. **Motion** carried with a voice vote of 5-0-0.

6. Closed Session – The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; provide status update, discuss various legal matters relating to Larue Fields vs. Village of Cottage Grove 13-CV-125P.

Motion by Wiedenbeck to enter into closed session at 6:33 p.m., seconded by Lemay. **Motion** carried with a roll call vote of 6-0-0.

7. Presentations to the Board

None

8. Unfinished Business

a. Village Police Department Implementation Update.

Giese gave an update that they have been working with the architect. The prequalification of contracts is out and the contract will be awarded in early November.

9. New Business

a. Discuss and consider new operator license for:

i. Chelsea Thompson; Stop N' Go – Windsor Ave.

Motion by Ninke to approve an operator license for Chelsea Thompson, seconded by Pickel. **Motion** carried with a voice vote of 6-0-1 with Potter abstaining.

10. Reports from Village Boards, Commissions & Committees

a. Deer Grove EMS Commission

Lemay reported that RFPs are out for a new billing company. The financing for the turn out gear is falling into place. The Commission started discussion on the 2015 budget.

b. Joint Fire Department Committee

i. Discuss and consider Emergency Services Building Parking Lot Agreement.

Boushea requested this item be tabled to give him time to meet with the Town Attorney. **Motion** by Lemay to table agenda item 10)b)i), seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

c. Parks, Recreation & Forestry Committee

Pickel reported that the committee passed the 2015 budget with a 0% increase. The committee also approved tennis courts and a BMX track for the next phase of Bakken Park. There is still work being done on Thaden Park and trying to get together with the property owners to get parking access.

i. Discuss and consider Ordinance 08-2014 Bow and Arrow Ordinance.

An Archery program started today with full participation. This Ordinance needs to be changed because the current Ordinance does not allow for the shooting of arrows in the Village. **Motion** by Wiedenbeck to approve Ordinance 08-2014 Bow and Arrow Ordinance, seconded by Potter. **Motion** carried with a unanimous voice vote of 7-0-0.

ii. Discuss and consider Eagle Scout project for Jason Hennings.

Justin Hennings a senior at MGHS approached the Village Board. Mr. Hennings has been a boy scout since he was six. For his Eagle Scout project, he wants to build a Veterans Memorial in Cottage Grove. After discussions with Parks and PW, he has decided on a location in front of Village Hall. Mr. Hennings first took his proposal to the Parks, Recreation & Forestry Committee and they approved it unanimously. **Motion** by Pickel to approve the Eagle Scout project of Justin Hennings, seconded by Wallace. **Motion** carried with a unanimous voice vote of 7-0-0.

d. Peer Court Steering Committee

Ninke reported that the next meeting will be held on November 18, 2014. They have been working their case load and training volunteers.

e. Plan Commission

Potter reported that at the last meeting the Commission discussed the fee schedule and the possibility of raising some of the fees. They also discussed the Commerce Park Covenants to allow Distribution Centers and to allow some zoning changes as well as to review the maintenance agreement that was in the original covenants. The Commission also discussed maintenance and upkeep of the roundabouts.

f. Utility Commission

Wallace reported that they again toured the new water tower and well #4. The Commission also discussed the meter testing results from a property owner questioning his bill. The meter tested accurate. The resident has now filed a complaint with the PSC. The next meeting will be held on October 8, 2014.

11. Reports from Village Officers:

a. Jack Henrich

No Report

b. Ed Lemay

No Report

c. Rebecca Ninke

No Report

d. Jennifer Pickel

The Monona Grove Education Foundation is hosting a fund raiser to honor Coach Mike Stassi on November 15th at 5:30 p.m.

e. Harvey Potter

No Report

f. Dave Wallace

I attended the Madison Area Transportation Board meeting. They discussed the future plans for traffic, bike paths and park n' rides. Cottage Groves park and ride is on the horizon for express bus transportation.

g. Diane Wiedenbeck

I received an email from the PTO about Fall Festival which will be October 18th. Wednesday I am attending a Community Medic meeting.

h. Attorney Lee Boushea

I wanted to start a discussion on the maintenance of the roundabouts. The Village does not have jurisdiction and therefore we have to be careful on who goes out there to try to perform maintenance. We need to get some more information on this.

i. Administrator Matt Giese

No Report

12. Communications and Miscellaneous Business

a. Consider approval of vouchers

Motion by Pickel to approve the Village portion of the vouchers in the amount of \$130,124.89, seconded by Ninke. The check sequence goes from check #37754 to check #37801. **Motion** carried with a unanimous voice vote of 7-0-0.

b. Correspondence

Wiedenbeck reported on several items: Keeping our Children Safe, Youth Services of Southern Wisconsin changed their name to Briar Patch Youth Services, Bike Ride for Tour of Trees, League Convention, Letter from DNR regarding approval of our Floodplain Ordinance, Cost Cutters Cutting Out Hunger and an invitation to an Eagle Award Ceremony.

c. Future agenda items

Parking Lot Agreement, Architect presentation and Ehlers presentation.

13. Closed Session – The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; Administrator's evaluation process and pursuant to Wisconsin State Statute §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; enforcement of contractual obligations involving STC Towers, Inc. and pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in TID #5.

Motion by Wiedenbeck to enter into closed session at 8:28 p.m., seconded by Pickel. **Motion** carried with a roll call vote of 7-0-0.

14. Reconvene into open session and possible consideration of any closed session items.

Motion by Pickel to reconvene into open session at 9:32 p.m., seconded by Potter. **Motion** carried with a roll call vote of 7-0-0.

15. Adjournment.

Motion by Pickel to adjourn at 9:33 p.m., seconded by Lemay. **Motion** carried with a unanimous voice vote of 7-0-0.

**Respectfully Submitted,
Deb Winter, Clerk Treasurer
Village of Cottage Grove
Approved: October 6, 2014**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.